

LEVENTHAL-SIDMAN JEWISH COMMUNITY CENTER
Childcare POLICIES
**** WELCOME****

The Leventhal-Sidman Jewish Community Center offers childcare services to those who are using the center. Children must be between 3 months and 10 years of age. The childcare room is located next to the elevator in the H&PE wing.

To use the childcare, the parent *must* be located in the building. You may *not* leave the building! Your specific location is to be listed on the childcare check in/out sheet. If you change your location please notify the sitters at extension 457 by house phone.

HOURS OF OPERATION **(Telephone number for childcare room: 617-558-6457)**

Sunday-Friday	8:30am-12 Noon
Saturdays	8-11:30am (Coupons MUST be purchased in advance)

Please abide by the policies listed below:

- * When entering the childcare room, please see one of the staff, so we can check in your child, make sure your workout location is correct, put a name tag on your child, and receive any last minute instructions. You will also be required to sign out your child.
- * You are encouraged to bring a drink or a snack for your child. We do not supply snacks.
- * Please make sure your child has a clean diaper before entering the childcare room.
- * If a baby/child needs a diaper change, a bottle or is crying and upset, we will locate the parent to come and take care of their child's specific needs.
- * Please label all bags and strollers. Labels are available.
- * Please be prompt when picking up your child. If you stay 10 minutes longer than the time paid for, kindly contact the sitters immediately and purchase an additional coupon at the P.E. desk.
- * If your child is sick, we will not accept him/her in childcare. Please be considerate to others.
- * If you are unable to make it to childcare, please call to cancel. 617-558-6457
- * Infants under 15 months are limited to 1 ½ hours daily. All others are limited to 2 hours.daily

FEES/PAYMENT

You can purchase your coupons at the Fitness Desk in one of four ways:

- **8 one-hour coupons for \$32**
- **8 half hour coupons for \$16**
- **Single hour coupon for \$5**
- **Single half-hour coupon for \$3**

NOTE: It is important that all members follow these rules and guidelines so we can continue to provide your child(ren) with a fun and safe environment.

Thank you.